

Transition Team Minutes

Monday, February 28, 2011

In attendance:

Betty Dean Anderson

Mitch Assumma

Warren Cocke

Mary Gillespie

Jean Hughes

Marilyn Kraft

Pastor Tim Drom

Betty Dean Anderson opened the meeting at 6:30 p.m.

- Warren Cocke completed his draft of Characteristics & Context sections on page 3 of 14 of the Ministry Site Profile.
- Mary Gillespie confirmed the financial figures with Dennis for page 3 of 14 of the Ministry Site Profile.
- Mary Gillespie still evaluating the demographic information available from Shepherd's Staff program.
- Marilyn Kraft completed web page and it is active as of February 27, 2011.
- The team discussed Survey #1 (How can we inform & involve you?) and Bulletin #1 (The Transition Process).
 - Both forms will be included in the Sunday Bulletins on March 6th and March 13th.
 - Mary Gillespie will talk at 8 a.m. service and Mitch Assuma will talk at 10:30 a.m. service.
 - Jean Hughes will tally the results of Survey #1 and report back to the Transition Team on March 14th.
 - Results will be shared with the congregation at a time not yet determined. This will be discussed at the March 14th meeting.
- Marilyn Kraft will continue with updating and printing information for congregation.
- Mary Gillespie designated to take minutes from now on.
- Things to Do:
 - Survey #2 (What are we like as a congregation?) Discussion and feedback to be continued at March 14th meeting.
 - Distribution will be determined by the results of Survey #1.
 - Mitch Assuma is working on information regarding the distance members live from the church facilities.
 - Mary Gillespie evaluating demographic information available from Shepherd's Staff program
 - Jean Hughes working on results from Survey #1.
- Next meeting is Monday, March 14, 2011 at 6:30 p.m. in the Library.
 - Come prepared to work on the following:
 - Review results from Survey #1
 - Survey #2
 - Match questions from Jean Hughes and Marilyn Kraft to the corresponding questions from pages 4, 6, and 7 of the Mission site Profile.
 - Please remember to check your email for updated information on forms and other information.

Minutes taken by Mary Gillespie.